

EXECUTIVE DECISION RECORD
POLICY AND RESOURCES CABINET BOARD

25 JULY, 2017

Cabinet Members:

Councillors: E.V.Latham, D.Davies and A.J.Taylor (Chairperson)

Officers in Attendance:

D.Rees and N.Headon

1. **APPOINTMENT OF CHAIRPERSON**

Agreed that A.J.Taylor be appointed Chairperson for the meeting.

2. **MINUTES OF THE PREVIOUS POLICY AND RESOURCES CABINET BOARD HELD 14 JUNE, 2017**

Noted.

3. **FORWARD WORK PROGRAMME 2017**

Decision:

That the report be noted.

4. **QUARTERLY PERFORMANCE MANAGEMENT DATA 2016-2017 - QUARTER 4 PERFORMANCE (1 APRIL 2016 - 31 MARCH 2017)**

Decision:

That the report be noted.

5. **SUPPLY OF GROCERIES, PROVISIONS AND FROZEN FOODS**

Decisions:

1. That the requirements of competition be excluded and Rule 2.1 of the Contracts Procedure Rules (CPRs) be suspended;
2. That authority be granted to extend current arrangements in relation to the supply of groceries, provisions and frozen foods for a period of up to 6 months from 1 November, 2017.

Reason for Decisions:

To ensure continuity of the provision of the Services from the Suppliers pending the implementation of new contracts under the National Procurement Service (NPS) Framework.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

6. **EXTENSION OF CONTRACTS FOR PROVISION OF AN OCCUPATIONAL HEALTH PHYSICIAN AND SECOND OPINION OCCUPATIONAL HEALTH PHYSICIAN**

Decisions:

1. That the requirements of competition be excluded and Rule 2.1 of the Council's Contracts Procedure Rules (CPR) be suspended;
2. That Contracts be extended for a period of twelve months from 1 August 2017, allowing Council to run a further competition exercise to be undertaken at the same time the extension is put in place.

Reason for Decisions:

To ensure continuity of service ending the Council's intended further competition exercise, and the implementation of new contracts resulting therefrom.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

7. **MISCELLANEOUS GRANT FUND APPLICATIONS**

Decision:

That approval be granted for Dyffryn Clydach to receive grant assistance towards annual rent as follows:-

- To retain current rent and grant for 2017/18, and provide grant in the sum of £350 towards the annual rent of £423.50 for Longford Playing Fields, from 1 July 2018 in line with rent reviews;
- To retain current rent and grant for 2017/18 and provide grant in the sum of £350 towards the annual rent of £423.50 for Coed Bach Woodlands, from 1 April 2018, in line with rent reviews;
- To retain current rent and grant for 2017/18 and provide grant in the sum of £125 towards the rent of £157.30 for Coed Bach Woodlands playground, from 6 May 2018, in line with rent reviews.

Reason for Decision:

To provide financial support in respect of grant applications received.

Implementation of Decisions:

The decision will be implemented after the three day call in period.

8. **THIRD SECTOR GRANT FUNDING - APPLICATION ARRANGEMENTS FOR 2018/19**

Decision:

That approval is granted for promotion of the Third Sector Grant Scheme and to receive all applications by 29 September, 2017.

Reason for Decision:

To seek applications from Third Sector organisations for grants for 2018/19 in line with the Council's Third Sector Grant Funding Scheme.

Implementation of Decision:

The decision will be implemented after the three day call in period.

9. **NEATH PORT TALBOT WELSH CHURCH ACT TRUST FUND**

Decision:

That approval is granted for grant assistance for roofing and electrical work at Peniel Pentecostal Church, Glynneath, approved up to the maximum grant of 25% of costs and up to £1,000, as detailed in Appendix 1 of the circulated report.

Reason for Decision:

To provide financial support in respect of the grant applications received.

Implementation of Decision:

The decision will be implemented after the three day call in period.

10. **TREASURY MANAGEMENT MONITORING 2017-2018**

Decision:

That the report be noted.

11. **COURT DEPUTY FEES AND CHARGES**

Decisions:

1. That the increase in fees included in the Practice Direction from the Court of Protection effective from 1 April 2017 be noted;
2. That Members consider whether to charge for services in line with the Court of Protection Charges for all services including when net

assets are less than £3,000 after receipt of a further report following consultation and completion of an Equality Impact Assessment ;

3. That approval be granted for the increase in the winding up fee for deceased clients from £250 to £300.

Reason for Decisions:

To ensure compliance with the Practice Direction B – Fixed Costs in the Court of Protection, effective from 1 April 2017.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

12. **ACCESS TO MEETINGS**

That pursuant to Regulation 4(3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in the undermentioned Paragraphs of Part 4 of Schedule 12A to the Local Government Act 1972.

13. **SUNDRY DEBT WRITE OFFS**

(Exempt under Paragraph 14)

Decision:

That the sundry debts contained within the private circulated report, be written off.

Reason for Decision:

The amounts due are irrecoverable.

Implementation of Decision:

The decision will be implemented after the three day call in period.

14. **COUNCIL TAX WRITE OFFS**

(Exempt under Paragraph 14)

Decision:

That the write off of Council tax as contained within the private circulated report be approved.

Reason for Decision:

The amounts due are irrecoverable.

Implementation for Decision:

The decision will be implemented after the three day call in period.

15. **HOUSING BENEFITS WRITE OFFS**

(Exempt under Paragraph 14)

Decision:

That the write off of Housing Benefits as contained with the private circulated report, be approved.

Reason for Decision:

The amounts due are irrecoverable.

Implementation for Decision:

The decision will be implemented after the three day call in period.

CHAIRPERSON